

**Laguna Honda Executive Committee Minutes
Quality Council
11/5/2017**

Attendees: Dr. Wilmie Hathaway, Janet Gillen, ChiaYu Ma, Jennifer Carton-Wade, Loretta Cecconi, Carolina Ong, Garrett Chatfield, Quoc Nguyen, Ed Guina, Regina Gomez, Michelle Fouts

Co-chair: Dr. McShane and Mivic Hirose

Guests: Dr. Anne Hughes, Dr. Grace Dammann, EHR Cohorts #1 and #2 participants

<u>ITEM</u>	<u>DISCUSSION</u>	<u>ACTION</u>
CALL TO ORDER	Today's meeting is scheduled until 11am.	Meeting called to order by Dr. McShane at 9:30am
October 3, 2017 Minutes Approval	Meeting minutes reviewed for approval.	October 3, 2017 minutes approved.
Report: Compliance Program Annual Report	Garrett provided an annual report Compliance Program summary presentation.	Report accepted. Quality Council thanked Garrett for his leadership in coordinating our Compliance Program.
Report: Privacy Program Annual Report	Garrett provided an annual report Privacy Program summary presentation.	Report accepted. Quality Council thanked Garrett for convening the Privacy Committee and developing a workplan.
Coaching Kata: CMS Quality Measure – Pain	<p>Drs. Hughes and Dammann presented the CMS QM Pain A3, which included the following:</p> <ol style="list-style-type: none"> 1) educating nursing evening shift staff on complementary therapies, 2) developing a consent form and treatment agreement, 3) developing a low literacy handout for residents to increase awareness and 4) revising the Hospital-wide Pain Management policy and procedure. <p>LHH's CMS Quality Measure for pain has remained relatively stable over time with the mean at moderate-severe pain scores. The Pain Committee has determined through their analysis that the focus will shift to assessing current practice according to evidence-based guidelines.</p>	<p>Next steps:</p> <ol style="list-style-type: none"> 1) complete PI storyboard to summarize interventions completed and A3 focus on CMS Quality Measure rates on pain 2) initiate a new A3 that will focus on care team members and the hospital's practice based on evidence-based guidelines
EHR Cohort #1 Presentation of A3s	<p>Michelle introduced the Cohort #1 who have spent a month learning Lean principles and tools in developing them to participate in the EHR planning as subject matter experts. As part of their training, three groups were formed and each worked on a team project resulting in developing an A3. The presentations were as follows as well as catchball:</p> <ol style="list-style-type: none"> 1) Outing Safety Precautions Foundations in the Medical Record by Brigitta Van Ewijk and Eme Garcia 2) Enhancing PCAs/CNAs Utilization in Preparation for EHR by Jusel Selerio, Albert Oliveros and Erlinda Concepcion 3) Optimizing Licensed Nurses Roles and Responsibilities for the EHR by Garce Chen, Monique Decharat, Crystal Figlietti, Bi Huang and Herbert Mariano 	<p>Quality Council thanked Michelle, Quoc and the Strategic and Performance Management Team for creating the training program as well as congratulated Cohort #1 participants. Their contribution to the EHR gap assessment, evaluation, build and implementation will be very helpful to the project.</p> <p>Next Steps:</p> <ol style="list-style-type: none"> 1) Cohort #1 participants will continue to complete their A3s 2) Cohort #2 will be scheduled to come to next month's Quality Council meeting

FY 17-18 True North Metrics Q1 Review	Mivic and Quoc reviewed the True North Metrics 1 st Quarter report. This will be presented at the November JCC meeting. True North teams continue to work on their A3 action plans and/or revising A3s/developing new A3s.	Informational.
Next Meeting	December 5, 2017 Refer to handout for the 12/5/17 Quality Council Agenda and presenters.	Meeting adjourned at 10:55am.